



To the partners of the EduPlan-Project

Further activities in the project of EduPlan

Dear partners,

to proceed and enhance the project of EduPlan, whose purpose was the construction and implementation of a quality insurance tool for training and development, I want to offer doing the following further activities within the next two years (from 1.11.2012 to 31.10.2014):

1. To enable various possibilities concerning benchmarking analysis in the reporting context, further tools have to be developed and for each of them a corresponding prototype has to be created in MS Office Excel.
2. For a sophisticated use of the reporting tool (current one and prospectively to develop) documentation and instructions have to be created.
3. As proof for the quality of that procedure an item analysis on the questionnaire's scales has to be compiled and results have to be documented. If necessary some questions or scales have to be revised subsequently.
4. For special customer problems some extra analyses should be created by means of an interface for data transfer. Considering that a framework has to be acquired and initial standardization has to be implemented by SPSS.
5. For a quality management of educational institutions based on EduPlan a concept has to be compiled that illustrates how results from the questionnaire are applied and may be transacted into specific measures.

These activities include a cooperation with KochNewMedia, the institution which realizes the design of the EduPlan website, as well as the implementation of developed enhancements. The development is carried out in consultation with the partners of the EduPlan project and incorporates their suggestions, incitements and modification requests. All rights corresponding to the content of the enhancements mentioned above remain with me (subject to any special arrangements). Modifications on the website or the tool of EduPlan are exclusively made through me and executed by KochNewMedia. Furthermore the partners may order own modifications in consultation with me, if they bear the costs incurred themselves. The costs will be calculated on the current hourly rate of KochNewMedia.

In quarters a temporal structuring of the above-mentioned activities would be very useful in the following way:

	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8
1	→							
2		→						
3			→					
4					→			
5						→		

Working on the individual steps of the EduPlan project is not carried out continuously, but stick to the schedule, as stated above, and occupy on average approximately 4 hours per month. The compensation amounts to 200,-€

Yours sincerely,



Prof. Dr. Thomas Eckert